



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

**THIRUVALLUVAR GOVERNMENT ARTS
COLLEGE, RASIPURAM-637401**

- Name of the Head of the institution **Dr.S. Manimegalai**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04287231802**
- Mobile no **9600317297**
- Registered e-mail **tgacrasi@yahoo.co.in**
- Alternate e-mail **sadhasivam@tgac.ac.in**
- Address **Thiruvalluvar Government Arts
College**
- City/Town **Rasipuram**
- State/UT **Tamilnadu**
- Pin Code **637401**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Periyar University**
- Name of the IQAC Coordinator **Dr. V. Sadhasivam**
- Phone No. **09843554565**
- Alternate phone No. **9843554565**
- Mobile **9843554565**
- IQAC e-mail address **sadhasivam@tgac.ac.in**
- Alternate Email address **ovsadha@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

http://tgac.ac.in/admin/public/uploads/tgac13/menu/2_AQAR_2019-2020.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.tgac.ac.in>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.02	2017	12/09/2017	11/09/2022

6. Date of Establishment of IQAC

29/09/2009

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
CHEMISTRY	MINI	TANSICHE	2020 365	1,00,000
POLITICAL SCIENCE	MINI	ICSSR	2020 365	4,00,000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. During the pandemic teachers handled online classes effectively using Google Meet, webex, zoom etc. 2. Faculty Members were encouraged to attend FDPs via online mode and nearly 30 members successfully completed the courses. 3. because of the encouragement given to sports activities, Tamil literature student has brought laurels to the college by winning the gold medal in the international meet held in Nepal. 4. A new block has been constructed with 14 classrooms. 5. To upload academic and administrative-related data each department has a blog which enables the stakeholders to easily access the required data.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.To apply for funded projects.	1. The college has two projects to its credit.
2.To encourage the Faculty members to use online teaching tools.	2. During the pandemic all the Faculty members used digital platforms and conducted online classes(Google meet, Webex etc.)
3.To organize an international webinar on teaching modalities.	3.PG & Research Department of English organized an international webinar on teaching modalities of language and literature on May 15th, 2020.
4.To encourage the students to participate at the national and international sports events.	4.Arjun of II BA Tamil has won the gold medal in the international carom tournament in Nepal.
5. To encourage YRC Programme Officer to publish Blood Donors' Directory.	5.Dr. K.Selvaraj, YRC Programme Officer has published Blood Donors' Directory.

13.Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING COUNCIL	24/02/2021

14.Whether institutional data submitted to AISHE

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Year	Date of Submission
Yes	27/12/2021

15.Multidisciplinary / interdisciplinary

NEP envisions a holistic and multidisciplinary education would aim to develop all capacities of human beings-intellectual, aesthetic, social, physical, emotional, and moral in an

integrated manner. To achieve this goal the college has taken all initiatives to be pertinent to the growing demands of the knowledge era. The faculty members who are Chairpersons and Members of the Board of Studies of the affiliating Periyar University have been instrumental in implementing interdisciplinary and multidisciplinary courses for UG and PG Programs. These courses are offered as elective and extradisciplinary papers. CBCS is adopted by all programs which ensures freedom of choice for the students. Further to achieve a holistic personality internship is introduced for UG and PG Programs which will prepare the learners to face real-life challenges and enhance their employability skills. Undoubtedly the Institution is marching ahead to be an integral part of the Global landscape.

16.Academic bank of credits (ABC):

National Education Policy has chartered a framework to reduce the dropout of students in Higher Education Institutions. The viable solution is to maintain the Academic Bank of Credits. The phenomenal growth of technology has made it possible to save the data of learners, their grades, and the credits earned by them. So the learners' details can be easily saved and retrieved whenever needed. The learners also will be entitled to receive the relevant credential depending upon the year of completion. The dividing line between the rural and urban colleges will be erased. This opportunity would be a boon to the economically and socially underprivileged students of the college. Any prospective student can pursue his/her higher education in any institution of his/her choice as the details will be digitally stored. In order to ensure, effective implementation of ABC the institution is prepared to introduce, after getting the guidance of Periyar University various add-on courses related to their field of study. The college has already taken steps to make students enroll various courses through Swayam & NPTEL portals. The college is ready to procure sufficient storage so as to preserve credit transfer of students.

17.Skill development:

According to NEP, "New technologies involving artificial intelligence, machine learning, blockchains, smart boards, handheld computing devices, adaptive computer testing for student development, and other forms of educational software and hardware will not just change what students learn in the classroom but also how they learn". So Communication and computational skills have to be developed to suit the digital world. The curriculum is

redesigned to incorporate these two skills in the syllabus of UG students. Professional English and Communicative English papers are mandatory to secure the degree. Apart from the regular classes, the students are encouraged to join Business English courses offered by British Council. Students enroll themselves in Computer Literacy Program offered by Tamil Nadu Government to improvise their computer knowledge.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college offers Arts and Science programs both in Regional and English Languages. The teachers are following a bilingual methodology wherever necessary to teach. Tamil Nadu Government has implemented scholarships for students studying in the vernacular medium and quota system is being followed for admission and the recruitment of such students in the government sector. The promotion of our culture is achieved through various competitions organized by the departments. The college encourages the students to exhibit their artistic and creative skills during the celebrations of various cultural and national festivals. The art- integrated pedagogy will be introduced to the learners to imbibe Indian ethos. This approach will fortify the linkage between education and culture. The impact of it will be respecting other cultures which would assure communal harmony and peace in society. The college intends to provide culture-related online courses. In order to achieve the goal of Fit India, a sportsintegrated approach will be adopted to develop skills like collaboration, self-discipline, self-initiative, selfdirection, responsibility, teamwork and citizenship.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The NEP envisages that the curriculum and pedagogy of our institutions must develop among the students a deep sense of respect towards the Fundamental Duties and Constitutional values, bonding with one's country, and conscious awareness of one's roles and responsibilities in a changing world. Bearing this policy in mind the curriculum designers have framed the syllabus where course objective and outcome are specified for each paper. To achieve the specific objective mentioned in NEP, papers like Value Education, Environmental Studies and Human Rights are included as compulsory papers. This has definitely impacted the students. The students emerging as ethically and morally responsible citizens is evident through their placement positions like uniformed personnel, teachers and entrepreneurs.

20.Distance education/online education:

Epidemics and pandemics have necessitated the usage of an alternative mode of education. NEP reiterates to determine the benefits of online/ digital education. The teachers and students of the college had learned to handle online classes through the digital platform. The initial constraints were surmounted and the faculty had successfully completed two academic years. Necessity has impelled the teacher and the learner to upskill and upgrade themselves. So the teachers are planning to offer online courses. Some of them are already involved in e-content preparation for their respective subjects. The students too have mastered the technique of attending classes through online mode. Two students belonging to Literature discipline have joined their higher studies in University of Norththumbria, UK.

Extended Profile**1.Programme**

1.1	647
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Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1	2714
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Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1266
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3	944
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Number of outgoing/ final year students during the year						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File
File Description	Documents					
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3.Academic						
3.1 Number of full time teachers during the year		134				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File
File Description	Documents					
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3.2 Number of sanctioned posts during the year		160				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File
File Description	Documents					
Data Template	View File					
4.Institution						
4.1 Total number of Classrooms and Seminar halls		57				
4.2 Total expenditure excluding salary during the year (INR in lakhs)		51.64				
4.3 Total number of computers on campus for academic purposes		127				

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution adheres and follows the curriculum designed by Periyar University to which the institution is affiliated. It has its own unique ways of delivering the contents of the curriculum to the students. Each department frames time table for each staff

member for the particular semester and allots portions of the syllabus to be covered for each subject. The staff members have a lesson plan for each unit of the courses they deal with. They use chalk and talk method and audiovisual method to deliver the contents. The teachers make use of ICT like smart board, recorded videos, TED Talk, BBC English, and English movies. The materials are posted in the Google Classroom created for each class and they are uploaded in the blogs of the departments. The teachers conduct tests periodically to ensure that what they teach reaches the students. Students are given assignments and they also deliver seminars on particular topics. They are involved in group discussion on topics related to their subjects and also on general topics. During the pandemic of COVID-19, classes were dealt via online.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NA

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares its academic calendar every year which gives details about the working days and the schedule for the tests for CIE. The institution adheres to the calendar except when it becomes inevitable and a day has to be declared as a holiday which is not as per the schedule in the calendar. The institution compensates it either by working on a Saturday or by extending the last working day of that particular semester. It adheres to the 90 working day schedule and sometimes exceeds it by one or two days.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://tgac.ac.in/admin/public/uploads/tga_c13/menu/218.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the

B. Any 3 of the above

following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

43

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2221

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum of Periyar University includes Environmental Studies, Value Education - Yoga, Personality Development, Feminist Writing, and English Language Teaching for the U.G. programme and English Language Teaching, Women's Writing and Human Rights for the P.G. programme. The course "English Language Teaching" inculcates professional ethics related to teaching in the students. There is a Women Development Cell that actively functions in the institution which arranges programmes to enlighten the students on the rights and protection of women. "Feminist Writing" and "Women Studies" make the students analyse the issues that women face, the way the society looks at them and treats them, the ways women have to face those issues and the role of men in the world of women. "Environmental Studies" brings awareness about the environmental issues and the responsibility, particularly of the students towards the maintenance of green and clean globe. "Human Rights" and "Value Education" sensitize the students on their attitude towards others, their rights and responsibilities, and the importance of physical fitness.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

30

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

245

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution **A. All of the above**

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	http://tgac.ac.in/admin/public/uploads/tga_c13/menu/230.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://tgac.ac.in/admin/public/uploads/tga_c13/menu/230.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

977

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

924

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A special attention is being given to all slow learners. Parents-Teachers meetings were conducted after the exam results to ensure cooperation from all sides. They were given frequent revisions and they were asked to take up regular tests. Frequent counseling from the mentor and the class advisors helped them to learn the subject. A special focus was given to teaching grammar which has helped them to construct sentences without mistake. As the students hail from regional medium from a rural environment their performance is being monitored frequently. To get rid of their inferiority complex several competitions like Slogan Writing, Essay Writing, Poem Composing and Oratorical were organized through English Literary Association. Reading Club always motivates the students to improve their reading as well as spoken skills. Their active participation in the clubs helps them to improve their writing skills which in turn help them to clear the Exams with ease. They are also motivated to present papers in the conferences conducted by the Department of English and in other institutions.

File Description	Documents
Paste link for additional information	http://tgac.ac.in/quickreference/files/2.2.1_remedial_slowlearners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2713	134

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Post Graduate students and M.Phil scholars do project and Dissertation respectively as a part of learning. Their area of interest as well as writer of their choice is chosen by students and scholars and they do a detailed analysis with their research supervisor. It is a great experience for them to boom out as a successful academician.

The Third year Under Graduate students are divided into six groups and they prepare a magazine which includes interview. They interview the experiences of transgender, entrepreneurs, academicians, professionals and skilled labours. They also draw pictures of great literary giants, environmental issues like Global Warming and cutting trees day today issues etc., They write articles about inventions, growth and various other topics which is always a good experience for them.

Periyar University has prescribed 'Environmental Studies' for the First UG students as NMEC paper. As a part of their learning they have planted saplings in the campus. Research Forum which works actively under English Literary Association conducts International/National Conferences and Workshops and motivates students to participate and present papers.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://tgac.ac.in/quickreference/files/2.3.1_experiential_learning.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Whatsapp groups are created for each class room and soft copies of study materials, short films, Power Point Presentations etc., are sent. During Corona pandemic the classes are handled with the assistance of Smart phones and Laptops. Soft copies of news papers

and magazines are also sent.

Power Point Presentations help the students to understand the lessons with ease. Smart Board facility is also available to handle the classes effectively. Grammar and spoken English related videos are sent frequently to the students. The scanned copies of text books, literary and non-literary books are also sent.

Language Lab facilitates enable the students to acquire the four needed skills-Listening, Speaking, Reading, and Writing. They are permitted to access the wifi facility and internet facility in the lab. During the pandemic, teachers handled online classes via digital platforms like Google meet, MOOCS class room, Google classroom to provide them with the study materials for their easy learning due to Pandemic students were given online test frequently and also Internal test questions are posted in the classroom. Some competitions like drawing, writing essays and Poem composing are conducted through online classes.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

134

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

134

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

82

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1350

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Three internal assessment test are conducted for all the students of UG and PG. Out of 25, 15 marks are given for internal tests and 5 marks for the attendance and 5 marks for the assignment submitted periodically for every unit for UG students as per University norms. Whereas out of 25 marks 10 marks are given for internal tests and 5 marks for the attendance, 5 marks for the assignment submitted periodically for every unit and 5 marks for the seminar on each paper for PG students and M.Phil scholars as per University norms.

Question paper is set as per the University pattern and the first two hours are allotted for the internal tests. The schedule is given in the college calendar and it is strictly followed. The students who cannot turn up for the test are asked to inform through phone or in person earlier. They are usually asked to take up the test in the department corridor after the class hours. Those who cannot have good scores would be permitted to take up the test again to boost their scores.

File Description	Documents
Any additional information	View File
Link for additional information	http://tgac.ac.in/quickreference/files/internal-assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

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The mechanism of evaluation is transparent and the students who have 91 to 100% attendance are given 5 marks. The students who have 81 to 90 % attendance are given 4 marks. The students who have 75 to 80% attendance are given 3 marks as per University norms. The student who has less marks are given to take up the

internal test if they are willing. Those who are absent are asked to write the test again.

File Description	Documents
Any additional information	View File
Link for additional information	http://tgac.ac.in/quickreference/files/internal-assessment.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teachers are well-informed about the curriculum and the syllabus through the University. Syllabus is allotted and the teachers are informed well in advance. The syllabus is sent to the students through Whatsapp and they are asked to take the print out to know about the name of the paper and the syllabus allotted along with the name of faculty member who is allotted for the subjects.

The faculty members orient the students through Student Induction programmes and during the ice-breaking sessions. The new topics like change in Research Methodology are given special preference and the topics are introduced through Power Point Presentations to enable the students to read the subject with ease.

It helps them to boom out well as successful small entrepreneurs, teaches and professors in the near-by areas. They are also motivated to appear for SET/NET examinations, TRB as well as TNPSC examinations. A few students and scholars have successfully passed NET and SET exam. A few are appointed in Government posts. They have a paper named "English for Competitive Examinations" in Semester V and two papers named "English Literature for Competitive Exams" for UG during Semester V & VI and "English Literature for Competitive Exams" for PG during Semester IV which have helped them to appear for competitive exams.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://tgac.ac.in/page/Programmes
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A few students and scholars have successfully passed NET and SET exam. A few are appointed in Government posts. They have a paper named "English for Competitive Examinations" in Semester V and two papers named "English Literature for Competitive Exams" for UG during Semester V & VI and "English Literature for Competitive Exams" for PG during Semester IV which have helped them to appeared for competitive exams. V. Vigneshwaran was selected as VAO; Mohanasubash was selected Police Constable; C. Mohanapriya has cleared IAS prelims. All the part time scholars of the PG and Research Department of English are Government employees. E. Jayaraj works as a Deputy Inspector of Schools District Educational Office Salem. M.Phil scholar S. Vasanthi cleared both NET and SET. Mr. A. Muthukumar former Head and Present Assistant Professor, Mr. A. Athiappan, Assistant Professor, Dr. S. K. Kavitha, Guest Faculty, Mr. S. Janarthanan, Guest Faculty and Mr. D. Vevek, Guest Faculty of the PG and Research Department are the successful prestigious alumni of the Department.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://tgac.ac.in/page/Programmes

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

881

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://tgac.ac.in/quickreference/files/annual_report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://forms.gle/t6N1TgkZjqOLBR3C6>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5.0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

56

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://tnsche.tn.gov.in/ https://www.serbonline.in/SERB/ProposalInfoNew https://tnsche.tn.gov.in/pdf/MRP%20SMP%202018-19%20Announced/SMP%2050%20Selected%20list%20website%202018-19.pdf https://tnsche.tn.gov.in/pdf/MRP%20SMP%202018-19%20Announced/SMP%2050%20Selected%20list%20website%202018-19.pdf https://tnsche.tn.gov.in/pdf/MRP%20SMP%202018-19%20Announced/SMP%2050%20Selected%20list%20website%202018-19.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college provides a conducive ambience for research and promote innovative ideas. The project work undertaken by the PG students offers ample space for their creative ideas. The research scholars and research supervisors publish papers in renowned journals and UGC CARE listed journals.

1. Tamil department staff members encourage the students to exhibit their creative genius through the manuscript

magazine " Thiruvalluvam".

2. English department faculty members motivate the students to be good will ambassadors of all the human values they impart through the literary texts.

Students excel in their service to the society. Mr. Thulasinathan is an entrepreneur exporting a product called spirulina and renders his service to transgender and donates blood to the needy.

Mrs. V. Suganthi is the vice president of Panamarathupatti Panchayat and is engaged in various administrative and social service activities.

Ms. Bhuvaneshwari and Ms. Mahalakshmi (II -M.A English) teach the school children as volunteers through Tamil Nadu Government's 'Illam Thedi Kalvi' scheme (Education at your Door step). Mr. Vetrivel of I - M.A is associated with Heartfulness Meditation center through which he is serving the society like sapling plantation and stress management. The students arranged a literary Exhibition and the link is provided. <https://youtu.be/PanPgokkBb0>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://blog.studyiq.com/tn-illam-thedi-kalvi-scheme-burning-issues-free-pdf-download/%20https://illamthedikalvi.tnschools.gov.in

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	http://www.periyaruniversity.ac.in/Research.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

94

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the institution, various academic and administrative bodies are functioning effectively with the representatives of students. Each and every major department has its own association with a student secretary and office bearers. Rotract Club, Consumer Club, NSS, NCC, Red Ribbon Club and Youth Red Cross who act on the advice of the respective in-charge staff members.

At the time of special camps, blood donation camps and other functions in the institution, various committees are formed only having students as members to carry out the duties like maintenance of discipline, distribution of food and refreshment, transportation, programme/event organization like drama, social welfare activities, creation of awareness, organizing seminars/ conferences/ workshop etc. By performing all these activities, the students take the responsibility, learning to work as a team and excel themselves in administration and leadership.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

67

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1250

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Adequate laboratory and computing equipment are available. As there is demand for certain courses the college functions in the shift to compensate for the lack of classrooms. But the proposal

has been sent to Tamil Nadu Government to construct more classrooms.16 Classrooms are ready for occupation. During the pandemic, the block was taken over by the Government and used as a covid care center. The government is yet to hand over the keys.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tgac.ac.in/quickreference/files/4.1.1_physical_infrastructure.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

4.1.2 Physical Facilities

The institution has adequate facilities for physical education to offer to all the students of the institution. There are three Badminton Outdoor Courts for men and women sprawling over 13.40x6.10 mts. each. There are two Ball Badminton Courts for men and women with an area of 24x12 mts. each. There are one Basket Ball Court with fencing measuring 29x15 mts., one Cricket Oval, one Football Field that spreads over 90x45 mts., a Handball Court with an area of 40x20 mts., a Hockey Field that covers 91.40x55 mts., a Table Tennis board with international Standard of 2.74x1.525 mts., Kabaddi Court for men that measures 13x8 mts., two Kho-Kho Courts for men and women with an area of 27x16 mts. each, and two Volleyball Courts that sprawl over 18x9 mts each. There is a well-equipped multi gym that includes a Abdominal bench, leg Extension, Lat pull down machine, Pec Dech machine, hand pulley, steel elliptical cross trainer, a cycle, a hip-rotator, a tread mill. There is a Power Lifting set and a Weight Lifting set that help the students keep fit and participate in state level tournaments. Two of our students have won gold medals in State level Weight Lifting and Power lifting tournament. There are also a stadio-meter and a weighing machine for the students to check their physical fitness regularly.

- The cultural events are conducted in Room No. 10 .

<https://www.blogger.com/blog/post/edit/5016978054226755670/2228469348707976489>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tgac.ac.in/quickreference/files/4.1_2_facilities_for_sports_games_culturals.p df

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.tgac.ac.in/quickreference/files /4.1_smart_classroom.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

74.70

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Electronic Resource Management package for e-journals ? INFLIBNET N-LIST facility is available in the college ? Rotary Helen Keller Talking Book Library is installed in the library so as to enable easy access for the visually challenged and the slow learners. ? Library Website ? The details of the library are integrated in the college website (www.tgac.ac.in). ? In-house/remote access to e-publications ? Besides INFLIBNET N-LIST, a ents in the college library from which students can copy the required materials ? 1computer is availablefor public access ? 1printeris kept for public access large collection of digital texts have been made available to the students ? Internet band width/ speed-20 Mbps Broadband VPN connection - 1 Connection ? INFLIBNET N-LIST facility is activated and the students are free to access the database and collect information

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/drive/folders/1KkEGaaHNp7Zzsu-SzRFKOKebmZ23mq3A

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.02

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The policy of the institution is to pave a strong foundation for students' development and create a conducive academic atmosphere for the students to enhance their knowledge and personality. In this view, the institution continuously strives to upgradethe infrastructure.

The infrastructure facility of the institution is continuously enhanced with the support of the Government of Tamilnadu and UGC. With this support, the institution has

1. Wi-Fi internet facility with a speed of 20 mbps in all the departments
2. Language Laboratory for developing communication skills
3. Laboratories with adequate equipments for UG and PG courses to enhance the quality based on practical knowledge
4. General library with internet connectivity (20 mbps) and

INFLIBNET N-LIST

5. Inverter facilities

6. LCD projectors

7. Computer, printer and scanner for every department

8. Photocopier with scanner

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.3.2 - Number of Computers

127

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

113.7

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Leak proofing and clearance of roof water storage channels and drains is done during the summer. Electrical repairs and maintenance are done. Computers, networking and CCTV cameras are maintained by a technically sound agency. Physical verification of the laboratory equipment is done every year. The Computer Desktops, Generator, Water Tanks, Motors and R.O System are maintained through the AMC with the respective companies. Fire extinguishers are installed and are checked every year.

The College sports and games facilities hall are maintained by the support staff of the Department of Physical Education. In case of damage, carpenters and electricians carry out the maintenance. The College ensures the optimal allocation and utilization of the funds for maintenance of infrastructure and purchase of new equipment.

Since this is a government institution, all the infrastructure facilities are taken care of by the Public Works Department, Tamil Nadu. The major repairs, plumbing and wiring works are carried out by the PWD. The computers are centrally purchased and are supplied to the government colleges in Tamil Nadu.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2230

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://tgac.ac.in/quickreference/files/soft_skill_training.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

122

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

122

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

80

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

50

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the institution, various academic and administrative bodies are functioning effectively with the representatives of students. Each and every major department has its own association with a student

secretary and office bearers. Rotract Club, Consumer Club, NSS, NCC, Red Ribbon Club and Youth Red Cross who act on the advice of the respective in-charge staff members.

At the time of special camps, blood donation camps and other functions in the institution, various committees are formed only having students as members to carry out the duties like maintenance of discipline, distribution of food and refreshment, transportation, programme/event organization like drama, social welfare activities, creation of awareness, organizing seminars/conferences/ workshop etc.

By performing all these activities, the students take the responsibility, learning to work as a team and excel themselves in administration and leadership.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

87

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

Periodic annual meetings are conducted to encourage faculty-alumni relationships. These meetings enable the alumni to gain insights into the current happenings in the college and voice their opinions towards steadfast upliftment of the college. This endeavor is significant in catering to the development of the institution and the student community via both financial and non-financial programmes. Learned alumni serve as members in the AC and revise key concepts and novelties in teaching. They also volunteer to serve as resource persons in Conferences/Seminars/Workshops organized by the college. 3. Outreach Activities Training programmes are conducted in Government Schools and the surrounding neighborhood villages to prevent the rate of school dropouts and to sensitize the community on the importance of education. Distribution of clothes and other necessary materials are collected and distributed to the downtrodden as and when a need arises. The alumni association regularly joins hands with various social service organizations in helping the sick and the poor. They organize programmes which facilitates the promotion of environmental-friendly practices. These alumin annual meetings renew their bond to their 'alma mater' and also provide an opportunity to draw feedback on the programmes offered by the college, their effectiveness and the expectations of the industry, as well as sensing the trajectory of advanced research. The association assists the college in instituting scholarships, organizing lectures as well as giving lectures. They regularly give feedback on the activities of the college and have always lent a helping hand in its march towards excellence.

File Description	Documents
Paste link for additional information	http://tgac.ac.in/quickreference/files/alumni_report_2016-2022.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college believes in decentralized governance and Participative management. Teaching and nonteaching staff members share the administrative responsibility of the college and contribute in smooth working of administrative machinery. It includes representatives of parents, teaching, non teaching staff and society.

The Principal of the college ensures proper coordination among the various departments. Various committees with standard norms are established by the Principal for carrying out the administration of the institution such as admission, calendar preparation, purchase, disciplinary, library activities. All the committees work independently following their own methods and procedures for the completion of the assigned work under the guidance of the Principal. The administration is decentralized for all academic activities. This paves way for the sharing of duties and responsibilities. All the faculty members have been given the autonomy to prepare and send the proposals to the funding agencies like UGC, DST, CSIR, ICHR, ICMR, TANSCH and TANSCST . The college has a staff council represented by the heads of the departments, senior faculty members and the Principal. The council regularly meets and discusses issues of academic as well as administrative matters.

File Description	Documents
Paste link for additional information	http://tgac.ac.in/admin/public/uploads/tgac13/menu/218.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college council and staff council meet regularly, and the principal updates the faculty members on the policies and programmes of the Government and the Department of Collegiate Education. The staff council formulates action plans for the implementation of these policies and programmes

Separate faculty members are entrusted with the duty to organize the activities of different students' organizations like NSS, Youth Red Cross, Red Ribbon Club, Sports Club, etc.

Faculty members have also been sent for training sessions conducted by external groups in various contexts, both nationally and internationally. The large number of faculty visits to academic institutions bears testimony to the desire both to acknowledge contribution and to groom leadership. The proper implementation of the institutional policies and programmes is achieved through mutual understanding and appreciation. The leadership skills of the students also get enriched as they have to play the role of student coordinators in all the programmes undertaken by the college. Each department of the college has its academic association in which students are given roles as President, Secretary, Joint Secretary, Treasurer, and Action Committee member. These responsibilities help the students to enrich their managerial, administrative and leadership skills.

File Description	Documents
Paste link for additional information	http://tgac.ac.in/admin/public/uploads/tga_c13/menu/65.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

S.No

plan

Steps Taken

1

Introduction of new courses

Botany and Zoology

2

Construction of new building

14 new classrooms have been constructed and 7 new classes are under construction.

3

Encourage teachers to apply for funded projects

Dr.R. Sivakumar

Dr. T. Madhu

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://tgac.ac.in/admin/public/uploads/tga_c13/menu/65.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the time of admission, students and parents are expected to read all the information provided in the college prospectus. The notice-board, the Principal's mandatory presidential address in the various association meetings, class-wise circulated circulars and web-presence are the various channels used. The word-of-mouth communication is the means of reaching the other stake-holders at large. The messages are communicated to the students through mobile phones also.

College Governing Council

The Principal is the convenor and all the Heads of the Departments are members in this council. All the decisions have been finalized in this council

Admission Committee

This committee is in charge of the admission of students as per the rules of the government and the university.

Library advisory committee

This committee monitors the functioning of the library and suggests creative ideas for its better operation. It is in charge of finalizing the proposals for purchase, and annual stock verification.

Examination committee

The college has an examination committee headed by a senior faculty member of the college. Every year the responsibility will be vested on a particular department by rotation. The details of other committees are uploaded in the college website.

File Description	Documents
Paste link for additional information	http://tgac.ac.in/admin/public/uploads/tgac13/menu/65.pdf
Link to Organogram of the institution webpage	http://tgac.ac.in/quickreference/files/6.2.1_organogram-of-the-institution.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As a Government college, the welfare schemes available to both teaching and non-teaching staff are those that have been extended by the Government of Tamilnadu only. The common mandatory welfare schemes available are GPF, CPS, Government Loan facilities for buying/building of houses and for purchase of vehicles or any other items. Medical allowance and house rent allowance are also made mandatory. All the staff members, teaching and non-teaching members are policy holders under "Chief Minister's Health Insurance Scheme" which is a highly beneficial scheme to the teaching and non-teaching faculty. The sons or daughters of government employees who pass away while in service are employed in government service and compassionate ground. Career advancement benefits are there for those with higher qualifications such as M.Phil. and Ph.D. as well as opportunities for those who wish to improve their qualifications. Other than these, at the institutional level, certain relaxations are made available, like availing OD to attend workshop/seminar/conference, to visit other institutions to act as resource persons or as judges for competitions. An employee's cooperative thrift society is functioning in which teaching and non-teaching staff are members and can avail loan depending upon the need and eligibility.

File Description	Documents
Paste link for additional information	https://www.karuvooram.tn.gov.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

62

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of the staff includes the evaluation, assessment and judgements on the basis of their performance in shouldering their assigned duties and responsibilities in the academic, cocurricular, extra-curricular, administrative affairs, institutional development, research work and social service. Department staff meetings address specific issues in teaching and learning pointed out by the students, and arrives at a consensus regarding the corrective measures required.

A self-appraisal form is prepared by the members of faculty to assess their research, and teaching performance. It is forwarded to the authority. Based on this appraisal, career advancement like AGP is given to the members of faculty.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College IQAC constitutes committees for smooth functioning of academic, administrative, and financial activities. Being a Government institution, external audit is done regularly by

Directorate of Collegiate Education, Chennai and Account General Office. Internal audit is done by the committee comprised of teaching staff of various departments every year. The last audit was done on 21.12.2016 by Accountant General. The objection raised were the non-utilization of interest as per conditions prescribed by UGC, non-filling of post in the department of Nutrition and Dietetics for a long period, non-adherence of standard guidelines for the maintenance of Service Register's standard format prescribed, non-filling of post for physical education, non-disposal of condemned computers, printers, UPS, and printer in the department of Computer Science, non-maintenance of asset regarding Form 36 prescribed under Tamilnadu financial code, requirement of class rooms with digital library, and non-conduction of internal audit by the Joint Director of Collegiate Education for the past eight years.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

12.74262

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds from UGC, RUSA, the Government of Tamilnadu, MLA of the constituency, MP of the constituency, PTA, TANSCHER, and other fundinig agencies like ICSSR for different projects. The Principal and the Bursar monitor the effective and

efficient use of available resources by following the Government policy. UGC grants are spent through a duly constituted committee comprising of Heads and the Principal. The fund is disbursed from the office only on the basis of the certification of the work by the co-ordinator concerned. All payments are made through Cheque/DD after due authorization from the user and the Principal. The Principal and the Bursar make sure that the remittances are made in time. Utilization Certificate is produced to the concern funding agencies after the effective utilization of fund received.

Contributions from M.L.A. fund and M.P. fund of the Rasipuram constituency towards purchasing furniture for students

Ø Contribution from Parents Teachers Association for furniture for students and paying salary for 2 teaching staff members and non-teaching staff members.

Ø The institution encourages its faculty to apply for various projects from Funding agencies both government and nongovernmental organizations

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Executing the University permitted programs of study in a planned manner.

Ø Implementing Feedback System so as to collect feedback from the students about teaching quality and the coverage of syllabus.

Ø IQAC recommended taking steps to educate values and positive attitudes among the young generation and to create innovative modules for the improvement of quality of education, teaching and learning methods through its various activities.

Ø Organizing seminars and workshops to make the students actively participate and present papers in an attempt to develop their subject knowledge and research aptitude.

Ø Conducting programmes to impart employability skills to the students.

Ø Enhancing the facilities available in the campus for overall development.

Ø Conducting parent teacher meeting for the discussion of students' academic performance.

- During the lockdown webinars were organized by women cell and Physical Directress to maintain mental health and physical health to drive away the anxiety caused by the spread of covid 19

File Description	Documents
Paste link for additional information	http://tgac.ac.in/navpage/IQAC/igac
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process strictly moves as per the academic calendar prepared at the beginning of every academic year with the help of the class timetable and test schedule. The Heads of the Departments and staff members give a detailed picture of the syllabus and the method of evaluation to the students by the start of every semester. Interaction with students helps to bring a healthy change in their mindset. This interaction takes place at the beginning of the academic year and continues at regular intervals. It includes motivation, elucidation of values, ensuring discipline, attendance, curricular, extracurricular activity participation and so on. Further interaction happens after internal tests and examinations on the basis of the marks secured by the students. Teachers have adopted blended teaching method like Googlemeet, Zoom, Webex and links are available in the department blog during the pandemic. Smart classrooms are available in all the department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://tgac.ac.in/navpage/IQAC/igac
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Annual gender sensitization action plan

? Gender Equity

Opportunities are given equally to both the genders.

? The impact of the awareness created about gender equity is visible in the increased percentage of the girl's admission in Under Graduate, Post Graduate and M.Phil. Programmes in 2020-2021.

- Students are instructed to take pledge against Ragging and**

Sexual harassment which is printed in the college calendar

- Whatsapp group is created exclusively for Women Cell members
- Every Department has a women cell member and two girls are nominated from the department to represent the issues of girls, their safety within and without the campus.
- Department of Nutrition & Dietetics gave health awareness for girls and also the pregnant girls.

b. Counseling

- Periodic counselling about health, hygiene and safety are given by all the members of faculty.
- Married girls and pregnant girls are given food tips by the Department of Nutrition and Dietetics.
- Young widows are encouraged to continue their education. Moral as well as Financial support are provided to them.

c. Common Rooms

Room number 28 is allotted as the common room for the girl students. The sick students make use of the common room.

Incinerators are available in the campus.

File Description	Documents
Annual gender sensitization action plan	http://www.tgac.ac.in/quickreference/files/womens_cell_activities.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://tgac.ac.in/quickreference/files/common_room_ladies.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste Management

The solid waste in the campus are cleared by the municipality staff members regularly. Self Help Group members were involved in cleaning the campus during the lockdown and when the college reopened after the lock down was lifted. The garbage was disposed off by the sanitation workers. The answer scripts were weighed and sold under the supervision of committee members. The amount received was deposited in the government account.

Sports goods : The broken and damaged sports goods are auctioned and the amount received is deposited in the government account.

Liquid Waste Management: The water from the departments and laboratories are diverted to the drainage pit.

E-waste Management : The Government has sent a circular to dispose of the e-waste in the college campus. A committee is constituted to carry on the e-waste management work.

Chemical waste from the laboratories are diluted in water and safely disposed.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available A. Any 4 or all of the above
in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling

Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

During the golden jubilee celebrations of the institution the students of all the departments were given permission to exhibit their dexterity through their cultural programmes. During the inauguration of the English Literary Association the lunch is given by the staff members. It promotes a bond between students

and faculty members. The students are given chances to organize programmes including Seminars, Conferences and Workshops with the support of faculty members. The flower decoration on the day of the valediction is appreciated by all and it is encouraged to promote entrepreneurial skill. The fresher's day and farewell day are given preference. During the Freshers Day the seniors welcome the juniors and they gift the juniors a notebook and a pen. During the Farewell Day the juniors' gift them the group photo taken to everyone. This renders a harmonious environment among the students. During the cultural events the seniors join hands with the juniors and present programmes. Pooja is celebrated in III BA class room every year. All the students wear uniform on Monday and during workshop, conferences, seminars and English Literary Association functions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Recitation of Thirukkural in the first hour. Thought for the day is written on the black board.

Pledges are taken on Gandhi Jayanthi, Voter's Day, Republic Day and Independence Day.

Campaign was conducted for election and all the students enrolled themselves in the campaign. "Human Rights" paper is prescribed for the students by the University.

Students wear uniform on every Monday and during academic related programmes and events to promote integrity.

NCC and NSS volunteers took part in various programmes, rally and processions.

Blood donation camp was conducted periodically by the YRC and Rotary club, the students took part in it. 17 students donated blood on 11.01.2020.

Our students took part in a Polio Awareness Programme which was conducted by the Rotary club

Students as well as Professors contribute to the flag day. Students contribute to the orphanage and buy things like pen, pencil, incense sticks sold by when the volunteers visit the classes after seeking proper permission.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://tgac.ac.in/welcome/otherevent/14
Any other relevant information	http://tgac.ac.in/quickreference/files/anti_corruption_ragging.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As the institution is named after the renowned Tamil poet Thiruvalluvar, Thiruvalluvar Day is celebrated on January 15.

? Republic Day, Independence Day are celebrated in the campus by hoisting the flag and the department students attend the programme in proper dress code (uniform). Sweets are distributed for students and breakfast for the teaching and non-teaching faculty members.

? Teacher's Day is celebrated in the department by the students.

? Pooja celebration is also conducted and all the students actively participate in the event and they clean their classroom, laboratory and department.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The students and staff members have planted several tree saplings.

1. These saplings and all these trees are taken care of and maintained.

2. NSS wing has been active in maintaining the objective of Swach Bharath Abhiyan.

3. The class Toppers of each class are given a shield and books on the valediction of English Literary Association.

4. Alumni Portal to connect with the alumini and utilize their service, like guest lectures, Internship opportunities, placements, etc.,

5. Regular training for placement is imparted and communication

skill and aptitude are given special focus.

6. The students are encouraged to participate in the competitions like Literary fests, paper presentation, ideas and innovation contests organized inside TGAC and in neighbouring institutions.

7. Parents-Teachers meet are conducted to take the regular feedback about the progress of their ward and overall development of the college

File Description	Documents
Best practices in the Institutional website	http://tgac.ac.in/quickreference/files/7_c_eo_of_your_own_health_photos.pdf
Any other relevant information	<u>NA</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Best practices -1

The institute has constructed the department blogs to upload administrative and academic related information . This enables the stakeholders to view, access, download curriculum and research oriented data

Best practices -1I

As part of outreach programme English department faculty members are training tribal students residing at Boodamalai tribal school. Communications skills training, health awareness programmes and awareness about government welfare schemes are organized by members.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution adheres and follows the curriculum designed by Periyar University to which the institution is affiliated. It has its own unique ways of delivering the contents of the curriculum to the students. Each department frames time table for each staff member for the particular semester and allots portions of the syllabus to be covered for each subject. The staff members have a lesson plan for each unit of the courses they deal with. They use chalk and talk method and audiovisual method to deliver the contents. The teachers make use of ICT like smart board, recorded videos, TED Talk, BBC English, and English movies. The materials are posted in the Google Classroom created for each class and they are uploaded in the blogs of the departments. The teachers conduct tests periodically to ensure that what they teach reaches the students. Students are given assignments and they also deliver seminars on particular topics. They are involved in group discussion on topics related to their subjects and also on general topics. During the pandemic of COVID-19, classes were dealt via online.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NA

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares its academic calendar every year which gives details about the working days and the schedule for the tests for CIE. The institution adheres to the calendar except when it becomes inevitable and a day has to be declared as a holiday which is not as per the schedule in the calendar. The institution compensates it either by working on a Saturday or by extending the last working day of that particular semester. It adheres to the 90 working day schedule and sometimes exceeds

it by one or two days.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://tgac.ac.in/admin/public/uploads/tgac13/menu/218.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

43

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

9

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2221

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum of Periyar University includes Environmental Studies, Value Education – Yoga, Personality Development, Feminist Writing, and English Language Teaching for the U.G. programme and English Language Teaching, Women’s Writing and Human Rights for the P.G. programme. The course “English Language Teaching” inculcates professional ethics related to teaching in the students. There is a Women Development Cell that actively functions in the institution which arranges programmes to enlighten the students on the rights and protection of women. “Feminist Writing” and “Women Studies” make the students analyse the issues that women face, the way the society looks at them and treats them, the ways women have to face those issues and the role of men in the world of women. “Environmental Studies” brings awareness about the

environmental issues and the responsibility, particularly of the students towards the maintenance of green and clean globe. "Human Rights" and "Value Education" sensitize the students on their attitude towards others, their rights and responsibilities, and the importance of physical fitness.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

30

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

245

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://tgac.ac.in/admin/public/uploads/tgac13/menu/230.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://tgac.ac.in/admin/public/uploads/tgac13/menu/230.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

977

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

924

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A special attention is being given to all slow learners. Parents-Teachers meetings were conducted after the exam results to ensure cooperation from all sides. They were given frequent revisions and they were asked to take up regular tests. Frequent counseling from the mentor and the class advisors helped them to learn the subject. A special focus was given to teaching grammar which has helped them to construct sentences without mistake. As the students hail from regional medium from a rural environment their performance is being monitored frequently. To get rid of their inferiority complex several competitions like Slogan Writing, Essay Writing, Poem Composing and Oratorical were organized through English Literary Association. Reading Club always motivates the students to improve their reading as well as spoken skills. Their active participation in the clubs helps them to improve their writing skills which in turn help them to clear the Exams with ease. They are also motivated to present papers in the conferences conducted by the Department of English and in other institutions.

File Description	Documents
Paste link for additional information	http://tgac.ac.in/quickreference/files/2.2.1_remedial_slowlearners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2713	134

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Post Graduate students and M.Phil scholars do project and Dissertation respectively as a part of learning. Their area of interest as well as writer of their choice is chosen by students and scholars and they do a detailed analysis with their research supervisor. It is a great experience for them to boom out as a successful academician.

The Third year Under Graduate students are divided into six groups and they prepare a magazine which includes interview. They interview the experiences of transgender, entrepreneurs, academicians, professionals and skilled labours. They also draw pictures of great literary giants, environmental issues like Global Warming and cutting trees day today issues etc., They write articles about inventions, growth and various other topics which is always a good experience for them.

Periyar University has prescribed 'Environmental Studies' for the First UG students as NMEC paper. As a part of their learning they have planted saplings in the campus. Research Forum which works actively under English Literary Association conducts International/National Conferences and Workshops and motivates students to participate and present papers.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://tgac.ac.in/quickreference/files/2.3.1_experiential_learning.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Whatsapp groups are created for each class room and soft copies of study materials, short films, Power Point Presentations etc., are sent. During Corona pandemic the classes are handled with the assistance of Smart phones and Laptops. Soft copies of news papers and magazines are also sent.

Power Point Presentations help the students to understand the lessons with ease. Smart Board facility is also available to handle the classes effectively. Grammar and spoken English related videos are sent frequently to the students. The scanned copies of text books, literary and non-literary books are also sent.

Language Lab facilitates enable the students to acquire the four needed skills-Listening, Speaking, Reading, and Writing. They are permitted to access the wifi facility and internet facility in the lab. During the pandemic, teachers handled online classes via digital platforms like Google meet, MOOCS class room, Google classroom to provide them with the study materials for their easy learning due to Pandemic students were given online test frequently and also Internal test questions are posted in the classroom. Some competitions like drawing, writing essays and Poem composing are conducted through online classes.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the

latest completed academic year)**2.3.3.1 - Number of mentors****134**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****134**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****82**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1350

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Three internal assessment test are conducted for all the students of UG and PG. Out of 25, 15 marks are given for internal tests and 5 marks for the attendance and 5 marks for the assignment submitted periodically for every unit for UG students as per University norms. Whereas out of 25 marks 10 marks are given for internal tests and 5 marks for the attendance, 5 marks for the assignment submitted periodically for every unit and 5 marks for the seminar on each paper for PG students and M.Phil scholars as per University norms.

Question paper is set as per the University pattern and the first two hours are allotted for the internal tests. The schedule is given in the college calendar and it is strictly followed. The students who cannot turn up for the test are asked to inform through phone or in person earlier. They are usually asked to take up the test in the department corridor after the class hours. Those who cannot have good scores would be permitted to take up the test again to boost their scores.

File Description	Documents
Any additional information	View File
Link for additional information	http://tgac.ac.in/quickreference/files/internal-assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-

bound and efficient

Three internal assessment test are conducted for all the students of UG and PG. Out of 25, 15 marks are given for internal tests and 5 marks for the attendance and 5 marks for the assignment submitted periodically for every unit for UG students as per University norms. Whereas out of 25 marks 10 marks are given for internal tests and 5 marks for the attendance, 5 marks for the assignment submitted periodically for every unit and 5 marks for the seminar on each paper for PG students and M.Phil scholars as per University norms.

The mechanism of evaluation is transparent and the students who have 91 to 100% attendance are given 5 marks. The students who have 81 to 90 % attendance are given 4 marks. The students who have 75 to 80% attendance are given 3 marks as per University norms. The student who has less marks are given to take up the internal test if they are willing. Those who are absent are asked to write the test again.

File Description	Documents
Any additional information	View File
Link for additional information	http://tgac.ac.in/quickreference/files/internal-assessment.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teachers are well-informed about the curriculum and the syllabus through the University. Syllabus is allotted and the teachers are informed well in advance. The syllabus is sent to the students through Whatsapp and they are asked to take the print out to know about the name of the paper and the syllabus allotted along with the name of faculty member who is allotted for the subjects.

The faculty members orient the students through Student Induction programmes and during the ice-breaking sessions. The new topics like change in Research Methodology are given special preference and the topics are introduced through Power Point Presentations to enable the students to read the subject with ease.

It helps them to boom out well as successful small entrepreneurs, teaches and professors in the near-by areas. They are also motivated to appear for SET/NET examinations, TRB as well as TNPSC examinations. A few students and scholars have successfully passed NET and SET exam. A few are appointed in Government posts. They have a paper named "English for Competitive Examinations" in Semester V and two papers named "English Literature for Competitive Exams" for UG during Semester V & VI and "English Literature for Competitive Exams" for PG during Semester IV which have helped them to appear for competitive exams.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://tgac.ac.in/page/Programmes
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A few students and scholars have successfully passed NET and SET exam. A few are appointed in Government posts. They have a paper named "English for Competitive Examinations" in Semester V and two papers named "English Literature for Competitive Exams" for UG during Semester V & VI and "English Literature for Competitive Exams" for PG during Semester IV which have helped them to appeared for competitive exams. V. Vigneshwaran was selected as VAO; Mohanasubash was selected Police Constable; C. Mohanapriya has cleared IAS prelims. All the part time scholars of the PG and Research Department of English are Government employees. E. Jayaraj works as a Deputy Inspector of Schools District Educational Office Salem. M.Phil scholar S. Vasanthi cleared both NET and SET. Mr. A. Muthukumar former Head and Present Assistant Professor, Mr. A. Athiappan, Assistant Professor, Dr. S. K. Kavitha, Guest Faculty, Mr. S. Janarthanan, Guest Faculty and Mr. D. Vevek, Guest Faculty of the PG and Research Department are the successful prestigious alumni of the Department.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://tgac.ac.in/page/Programmes

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

881

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://tgac.ac.in/quickreference/files/annual_report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://forms.gle/t6N1TgkZjqQLBR3C6>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5.0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

56

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://tnsche.tn.gov.in/ https://www.serbonline.in/SERB/ProposalInfoNew https://tnsche.tn.gov.in/pdf/MRP%20SMP%202018-19%20Announced/SMP%2050%20Selected%20list%20website%202018-19.pdf https://tnsche.tn.gov.in/pdf/MRP%20SMP%202018-19%20Announced/SMP%2050%20Selected%20list%20website%202018-19.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college provides a conducive ambience for research and promote innovative ideas. The project work undertaken by the PG students offers ample space for their creative ideas. The research scholars and research supervisors publish papers in renowned journals and UGC CARE listed journals.

1. Tamil department staff members encourage the students to exhibit their creative genius through the manuscript magazine " Thiruvalluvam".
2. English department faculty members motivate the students to be good will ambassadors of all the human values they impart through the literary texts.

Students excel in their service to the society. Mr. Thulasinathan is an entrepreneur exporting a product called spirulina and renders his service to transgender and donates blood to the needy.

Mrs. V. Suganthi is the vice president of Panamarathupatti Panchayat and is engaged in various administrative and social

service activities.

Ms. Bhuvaneshwari and Ms. Mahalakshmi (II -M.A English) teach the school children as volunteers through Tamil Nadu Government's 'Illam Thedi Kalvi' scheme (Education at your Door step). Mr. Vetrivel of I - M.A is associated with Heartfulness Meditation center through which he is serving the society like sapling plantation and stress management. The students arranged a literary Exhibition and the link is provided. <https://youtu.be/PanPgokkBb0>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://blog.studyiq.com/tn-illam-thedi-kalvi-scheme-burning-issues-free-pdf-download/%20https://illamthedikalvi.tnschools.gov.in

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	http://www.periyaruniversity.ac.in/Research.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

94

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the institution, various academic and administrative bodies are functioning effectively with the representatives of students. Each and every major department has its own association with a student secretary and office bearers. Rotract Club, Consumer Club, NSS, NCC, Red Ribbon Club and Youth Red Cross who act on the advice of the respective in-charge staff members.

At the time of special camps, blood donation camps and other functions in the institution, various committees are formed only having students as members to carry out the duties like maintenance of discipline, distribution of food and refreshment, transportation, programme/event organization like drama, social welfare activities, creation of awareness, organizing seminars/ conferences/ workshop etc. By performing all these activities, the students take the responsibility, learning to work as a team and excel themselves in administration and leadership.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

67

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1250

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Adequate laboratory and computing equipment are available. As there is demand for certain courses the college functions in the shift to compensate for the lack of classrooms. But the proposal has been sent to Tamil Nadu Government to construct more classrooms.16 Classrooms are ready for occupation. During the pandemic, the block was taken over by the Government and used as a covid care center. The government is yet to hand over the keys.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tgac.ac.in/quickreference/files/4.1.1_physical_infrastructure.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

4.1.2 Physical Facilities

The institution has adequate facilities for physical education to offer to all the students of the institution. There are three Badminton Outdoor Courts for men and women sprawling over 13.40x6.10 mts. each. There are two Ball Badminton Courts for men and women with an area of 24x12 mts. each. There are one Basket Ball Court with fencing measuring 29x15 mts., one Cricket Oval, one Football Field that spreads over 90x45 mts., a Handball Court with an area of 40x20 mts., a Hockey Field that covers 91.40x55 mts., a Table Tennis board with international Standard of 2.74x1.525 mts., Kabaddi Court for men that measures 13x8 mts., two Kho-Kho Courts for men and women with an area of 27x16 mts. each, and two Volleyball Courts that sprawl over 18x9 mts each. There is a well-equipped multi gym that includes a Abdominal bench, leg Extension, Lat pull down machine, Pec Dech machine, hand pulley, steel elliptical cross trainer, a cycle, a hip-rotator, a tread mill. There is a Power Lifting set and a Weight Lifting set that help the students keep fit and participate in state level tournaments. Two of our students have won gold medals in State level Weight Lifting and Power lifting tournament. There are also a stadio-meter and a weighing machine for the students to check their physical fitness regularly.

- The cultural events are conducted in Room No. 10 .

<https://www.blogger.com/blog/post/edit/5016978054226755670/2228469348707976489>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tgac.ac.in/quickreference/files/4.1.2_facilities_for_sports_games_culturals.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.tgac.ac.in/quickreference/files/4.1_smart_classroom.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

74.70

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Electronic Resource Management package for e-journals ?
 INFLIBNET N-LIST facility is available in the college ? Rotary Helen Keller Talking Book Library is installed in the library so as to enable easy access for the visually challenged and the slow learners. ? Library Website ? The details of the library are integrated in the college website (www.tgac.ac.in). ? In-house/remote access to e-publications ? Besides INFLIBNET N-LIST, a ents in the college library from which students can copy the required materials ? 1computer is availablefor public access ? 1printeris kept for public access large collection of digital texts have been made available to the students ? Internet band width/ speed-20 Mbps Broadband VPN connection - 1 Connection ? INFLIBNET N-LIST facility is activated and the students are free to access the database and collect information

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/drive/folders/1KkEGaahNp7Zzsu-SzRFKOKebmZ23mq3A

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.02

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The policy of the institution is to pave a strong foundation for students' development and create a conducive academic atmosphere for the students to enhance their knowledge and personality. In this view, the institution continuously strives to upgradethe infrastructure.

The infrastructure facility of the institution is continuously enhanced with the support of the Government of Tamilnadu and UGC. With this support, the institution has

1. Wi-Fi internet facility with a speed of 20 mbps in all the departments
2. Language Laboratory for developing communication skills
3. Laboratories with adequate equipments for UG and PG courses to enhance the quality based on practical knowledge
4. General library with internet connectivity (20 mbps) and INFLIBNET N-LIST

5. Inverter facilities**6. LCD projectors****7. Computer, printer and scanner for every department****8. Photocopier with scanner**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.3.2 - Number of Computers**127**

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****113.7**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Leak proofing and clearance of roof water storage channels and drains is done during the summer. Electrical repairs and maintenance are done . Computers, networking and CCTV cameras are maintained by a technically sound agency. Physical verification of the laboratory equipment is done every year. The Computer Desktops, Generator, Water Tanks, Motors and R.O System are maintained through the AMC with the respective companies. Fire extinguishers are installed and are checked every year.

The College sports and games facilities hall are maintained by the support staff of the Department of Physical Education. In case of damage, carpenters and electricians carry out the maintenance. The College ensures the optimal allocation and utilization of the funds for maintenance of infrastructure and purchase of new equipment.

Since this is a government institution, all the infrastructure facilities are taken care of by the Public Works Department, Tamil Nadu. The major repairs, plumbing and wiring works are carried out by the PWD. The computers are centrally purchased and are supplied to the government colleges in Tamil Nadu.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2230

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://tgac.ac.in/quickreference/files/soft_skill_training.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

122

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

122

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

80

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

50

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the institution, various academic and administrative bodies are functioning effectively with the representatives of

students. Each and every major department has its own association with a student secretary and office bearers. Rotract Club, Consumer Club, NSS, NCC, Red Ribbon Club and Youth Red Cross who act on the advice of the respective in-charge staff members.

At the time of special camps, blood donation camps and other functions in the institution, various committees are formed only having students as members to carry out the duties like maintenance of discipline, distribution of food and refreshment, transportation, programme/event organization like drama, social welfare activities, creation of awareness, organizing seminars/ conferences/ workshop etc.

By performing all these activities, the students take the responsibility, learning to work as a team and excel themselves in administration and leadership.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

87

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Periodic annual meetings are conducted to encourage faculty-alumni relationships. These meetings enable the alumni to gain insights into the current happenings in the college and voice their opinions towards steadfast upliftment of the college. This endeavor is significant in catering to the development of the institution and the student community via both financial and non-financial programmes. Learned alumni serve as members in the AC and revise key concepts and novelties in teaching. They also volunteer to serve as resource persons in Conferences/Seminars/Workshops organized by the college. 3. Outreach Activities Training programmes are conducted in Government Schools and the surrounding neighborhood villages to prevent the rate of school dropouts and to sensitize the community on the importance of education. Distribution of clothes and other necessary materials are collected and distributed to the downtrodden as and when a need arises. The alumni association regularly joins hands with various social service organizations in helping the sick and the poor. They organize programmes which facilitates the promotion of environmental-friendly practices. These alumin annual meetings renew their bond to their 'alma mater' and also provide an opportunity to draw feedback on the programmes offered by the college, their effectiveness and the expectations of the industry, as well as sensing the trajectory of advanced research. The association assists the college in instituting scholarships, organizing lectures as well as giving lectures. They regularly give feedback on the activities of the college and have always lent a helping hand in its march towards excellence.

File Description	Documents
Paste link for additional information	http://tgac.ac.in/quickreference/files/alumni_report_2016-2022.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college believes in decentralized governance and Participative management. Teaching and nonteaching staff members share the administrative responsibility of the college and contribute in smooth working of administrative machinery. It includes representatives of parents, teaching, non teaching staff and society.

The Principal of the college ensures proper coordination among the various departments. Various committees with standard norms are established by the Principal for carrying out the administration of the institution such as admission, calendar preparation, purchase, disciplinary, library activities. All the committees work independently following their own methods and procedures for the completion of the assigned work under the guidance of the Principal. The administration is decentralized for all academic activities. This paves way for the sharing of duties and responsibilities. All the faculty members have been given the autonomy to prepare and send the proposals to the funding agencies like UGC, DST, CSIR, ICHR, ICMR, TANSCH and TANSCHST . The college has a staff council represented by the heads of the departments, senior faculty members and the Principal. The council regularly meets and discusses issues of academic as well as administrative matters.

File Description	Documents
Paste link for additional information	http://tgac.ac.in/admin/public/uploads/tgac13/menu/218.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college council and staff council meet regularly, and the

principal updates the faculty members on the policies and programmes of the Government and the Department of Collegiate Education. The staff council formulates action plans for the implementation of these policies and programmes

Separate faculty members are entrusted with the duty to organize the activities of different students' organizations like NSS, Youth Red Cross, Red Ribbon Club, Sports Club, etc.

Faculty members have also been sent for training sessions conducted by external groups in various contexts, both nationally and internationally. The large number of faculty visits to academic institutions bears testimony to the desire both to acknowledge contribution and to groom leadership. The proper implementation of the institutional policies and programmes is achieved through mutual understanding and appreciation. The leadership skills of the students also get enriched as they have to play the role of student coordinators in all the programmes undertaken by the college. Each department of the college has its academic association in which students are given roles as President, Secretary, Joint Secretary, Treasurer, and Action Committee member. These responsibilities help the students to enrich their managerial, administrative and leadership skills.

File Description	Documents
Paste link for additional information	http://tgac.ac.in/admin/public/uploads/tgac13/menu/65.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

S.No

plan

Steps Taken

1

Introduction of new courses

Botany and Zoology

2

Construction of new building

14 new classrooms have been constructed and 7 new classes are under construction.

3

Encourage teachers to apply for funded projects

Dr.R. Sivakumar

Dr. T. Madhu

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://tgac.ac.in/admin/public/uploads/tgac13/menu/65.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the time of admission, students and parents are expected to read all the information provided in the college prospectus. The notice-board, the Principal's mandatory presidential address in the various association meetings, class-wise circulated circulars and web-presence are the various channels used. The word-of-mouth communication is the means of reaching the other stake-holders at large. The messages are communicated to the students through mobile phones also.

College Governing Council

The Principal is the convenor and all the Heads of the Departments are members in this council. All the decisions have been finalized in this council

Admission Committee

This committee is in charge of the admission of students as per the rules of the government and the university.

Library advisory committee

This committee monitors the functioning of the library and suggests creative ideas for its better operation. It is in charge of finalizing the proposals for purchase, and annual stock verification.

Examination committee

The college has an examination committee headed by a senior faculty member of the college. Every year the responsibility will be vested on a particular department by rotation. The details of other committees are uploaded in the college website.

File Description	Documents
Paste link for additional information	http://tgac.ac.in/admin/public/uploads/tgac13/menu/65.pdf
Link to Organogram of the institution webpage	http://tgac.ac.in/quickreference/files/6.2.1_organogram-of-the-institution.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As a Government college, the welfare schemes available to both teaching and non-teaching staff are those that have been extended by the Government of Tamilnadu only. The common mandatory welfare schemes available are GPF, CPS, Government Loan facilities for buying/building of houses and for purchase of vehicles or any other items. Medical allowance and house rent allowance are also made mandatory. All the staff members, teaching and non-teaching members are policy holders under "Chief Minister's Health Insurance Scheme" which is a highly beneficial scheme to the teaching and non-teaching faculty. The sons or daughters of government employees who pass away while in service are employed in government service and compassionate ground. Career advancement benefits are there for those with higher qualifications such as M.Phil. and Ph.D. as well as opportunities for those who wish to improve their qualifications. Other than these, at the institutional level, certain relaxations are made available, like availing OD to attend workshop/seminar/conference, to visit other institutions to act as resource persons or as judges for competitions. An employee's cooperative thrift society is functioning in which teaching and non-teaching staff are members and can avail loan depending upon the need and eligibility.

File Description	Documents
Paste link for additional information	https://www.karuvoolam.tn.gov.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

62

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of the staff includes the evaluation, assessment and judgements on the basis of their performance in shouldering their assigned duties and responsibilities in the academic, cocurricular, extra-curricular, administrative affairs, institutional development, research work and social service. Department staff meetings address specific issues in teaching and learning pointed out by the students, and arrives at a consensus regarding the corrective measures required.

A self-appraisal form is prepared by the members of faculty to assess their research, and teaching performance. It is forwarded to the authority. Based on this appraisal, career advancement like AGP is given to the members of faculty.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the

various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College IQAC constitutes committees for smooth functioning of academic, administrative, and financial activities. Being a Government institution, external audit is done regularly by Directorate of Collegiate Education, Chennai and Account General Office. Internal audit is done by the committee comprised of teaching staff of various departments every year. The last audit was done on 21.12.2016 by Accountant General. The objection raised were the non-utilization of interest as per conditions prescribed by UGC, non-filling of post in the department of Nutrition and Dietetics for a long period, non-adherence of standard guidelines for the maintenance of Service Register's standard format prescribed, non-filling of post for physical education, non-disposal of condemned computers, printers, UPS, and printer in the department of Computer Science, non-maintenance of asset regarding Form 36 prescribed under Tamilnadu financial code, requirement of class rooms with digital library, and non-conduction of internal audit by the Joint Director of Collegiate Education for the past eight years.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

12.74262

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds from UGC, RUSA, the Government of Tamilnadu, MLA of the constituency, MP of the constituency, PTA, TANSCHER, and other fundinig agencies like ICSSR for different projects. The Principal and the Bursar monitor the effective and efficient use of available resources by following the Government policy. UGC grants are spent through a duly constituted committee comprising of Heads and the Principal. The fund is disbursed from the office only on the basis of the certification of the work by the co-ordinator concerned. All payments are made through Cheque/DD after due authorization from the user and the Principal. The Principal and the Bursar make sure that the remittances are made in time. Utilization Certificate is produced to the concern funding agencies after the effective utilization of fund received.

Contributions from M.L.A. fund and M.P. fund of the Rasipuram constituency towards purchasing furniture for students

Ø Contribution from Parents Teachers Association for furniture for students and paying salary for 2 teaching staff members and non-teaching staff members.

Ø The institution encourages its faculty to apply for various projects from Funding agencies both government and nongovernmental organizations

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Executing the University permitted programs of study in a planned manner.

Ø Implementing Feedback System so as to collect feedback from the students about teaching quality and the coverage of syllabus.

Ø IQAC recommended taking steps to educate values and positive attitudes among the young generation and to create innovative modules for the improvement of quality of education, teaching and learning methods through its various activities.

Ø Organizing seminars and workshops to make the students actively participate and present papers in an attempt to develop their subject knowledge and research aptitude.

Ø Conducting programmes to impart employability skills to the students.

Ø Enhancing the facilities available in the campus for overall development.

Ø Conducting parent teacher meeting for the discussion of students' academic performance.

- During the lockdown webinars were organized by women cell and Physical Directress to maintain mental health and physical health to drive away the anxiety caused by the spread of covid 19

File Description	Documents
Paste link for additional information	http://tgac.ac.in/navpage/IQAC/iqac
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process strictly moves as per the academic calendar prepared at the beginning of every academic year with the help of the class timetable and test schedule. The Heads of the Departments and staff members give a detailed picture of the syllabus and the method of evaluation to the students by the start of every semester. Interaction with students helps to bring a healthy change in their mindset. This interaction takes place at the beginning of the academic year and continues at regular intervals. It includes motivation, elucidation of values, ensuring discipline, attendance, curricular, extracurricular activity participation and so on. Further interaction happens after internal tests and examinations on the basis of the marks secured by the students. Teachers have adopted blended teaching method like Googlemeet, Zoom, Webex and links are available in the department blog during the pandemic. Smart classrooms are available in all the department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://tgac.ac.in/navpage/IOAC/igac
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Annual gender sensitization action plan

? Gender Equity

Opportunities are given equally to both the genders.

? The impact of the awareness created about gender equity is visible in the increased percentage of the girl's admission in Under Graduate, Post Graduate and M.Phil. Programmes in 2020-2021.

- Students are instructed to take pledge against Ragging and Sexual harassment which is printed in the college calendar
- Whatsapp group is created exclusively for Women Cell members
- Every Department has a women cell member and two girls are nominated from the department to represent the issues of girls, their safety within and without the campus.
- Department of Nutrition & Dietetics gave health awareness for girls and also the pregnant girls.

b. Counseling

- Periodic counselling about health, hygiene and safety are given by all the members of faculty.
- Married girls and pregnant girls are given food tips by

the Department of Nutrition and Dietetics.

- Young widows are encouraged to continue their education. Moral as well as Financial support are provided to them.

c. Common Rooms

Room number 28 is allotted as the common room for the girl students. The sick students make use of the common room.

Incinerators are available in the campus.

File Description	Documents
Annual gender sensitization action plan	http://www.tgac.ac.in/quickreference/files/womens_cell_activities.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://tgac.ac.in/quickreference/files/common_room_ladies.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste Management

The solid waste in the campus are cleared by the municipality staff members regularly. Self Help Group members were involved in cleaning the campus during the lockdown and when the college

reopened after the lock down was lifted. The garbage was disposed off by the sanitation workers. The answer scripts were weighed and sold under the supervision of committee members. The amount received was deposited in the government account.

Sports goods : The broken and damaged sports goods are auctioned and the amount received is deposited in the government account.

Liquid Waste Management: The water from the departments and laboratories are diverted to the drainage pit.

E-waste Management : The Government has sent a circular to dispose of the e-waste in the college campus. A committee is constituted to carry on the e-waste management work.

Chemical waste from the laboratories are diluted in water and safely disposed.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for

C. Any 2 of the above

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

During the golden jubilee celebrations of the institution the students of all the departments were given permission to exhibit their dexterity through their cultural programmes. During the inauguration of the English Literary Association the lunch is given by the staff members. It promotes a bond between students and faculty members. The students are given chances to organize programmes including Seminars, Conferences and Workshops with the support of faculty members. The flower decoration on the day of the valediction is appreciated by all and it is encouraged to promote entrepreneurial skill. The fresher's day and farewell day are given preference. During the Freshers Day the seniors welcome the juniors and they gift the juniors a notebook and a pen. During the Farewell Day the juniors' gift them the group photo taken to everyone. This renders a harmonious environment among the students. During the cultural events the seniors join hands with the juniors and present programmes. Pooja is celebrated in III BA class room every year. All the students wear uniform on Monday and during workshop, conferences, seminars and English Literary Association functions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Recitation of Thirukkural in the first hour. Thought for the day is written on the black board.

Pledges are taken on Gandhi Jayanthi, Voter's Day, Republic Day and Independence Day.

Campaign was conducted for election and all the students enrolled themselves in the campaign. "Human Rights" paper is prescribed for the students by the University.

Students wear uniform on every Monday and during academic related programmes and events to promote integrity.

NCC and NSS volunteers took part in various programmes, rally and processions.

Blood donation camp was conducted periodically by the YRC and Rotary club, the students took part in it. 17 students donated blood on 11.01.2020.

Our students took part in a Polio Awareness Programme which was conducted by the Rotary club

Students as well as Professors contribute to the flag day. Students contribute to the orphanage and buy things like pen, pencil, incense sticks sold by when the volunteers visit the classes after seeking proper permission.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://tgac.ac.in/welcome/otherevent/14
Any other relevant information	http://tgac.ac.in/quickreference/files/anti_corruption_ragging.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As the institution is named after the renowned Tamil poet Thiruvalluvar, Thiruvalluvar Day is celebrated on January 15.

? Republic Day, Independence Day are celebrated in the campus by hoisting the flag and the department students attend the programme in proper dress code (uniform). Sweets are distributed for students and breakfast for the teaching and non-

teaching faculty members.

? Teacher's Day is celebrated in the department by the students.

? Pooja celebration is also conducted and all the students actively participate in the event and they clean their classroom, laboratory and department.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The students and staff members have planted several tree saplings.

1. These saplings and all these trees are taken care of and maintained.

2. NSS wing has been active in maintaining the objective of Swach Bharath Abhiyan.

3. The class Toppers of each class are given a shield and books on the valediction of English Literary Association.

4. Alumni Portal to connect with the alumni and utilize their service, like guest lectures, Internship opportunities, placements, etc.,

5. Regular training for placement is imparted and communication skill and aptitude are given special focus.

6. The students are encouraged to participate in the competitions like Literary fests, paper presentation, ideas and innovation contests organized inside TGAC and in neighbouring

institutions.

7. Parents-Teachers meet are conducted to take the regular feedback about the progress of their ward and overall development of the college

File Description	Documents
Best practices in the Institutional website	http://tgac.ac.in/quickreference/files/7_ceo_of_your_own_health_photos.pdf
Any other relevant information	NA

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Best practices -1

The institute has constructed the department blogs to upload administrative and academic related information. This enables the stakeholders to view, access, download curriculum and research oriented data

Best practices -1I

As part of outreach programme English department faculty members are training tribal students residing at Boodamalai tribal school. Communications skills training, health awareness programmes and awareness about government welfare schemes are organized by members.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- It has been decided to introduce new undergraduate and postgraduate courses. The possibilities of starting diploma and certificate courses will be explored.
- There will be more technology oriented classroom sessions engaged by the faculty members. Faculty will be

encouraged to publish research paper in Scopus indexed / Journals. Students performance in the exam will be monitored closely and action would be taken to improve the pass percentage.

- It has been decided to mobilize research grants from various funding agencies. Moreover the faculty member will be encouraged to conduct conferences by availing the sponsorship of various funding agencies.
- It is decided to update the college library with automatic information system. It is also decided to improve the number of available classrooms in order to facilitate the teaching learning process.
- It is planned to involve the participation of the students in the public welfare in the form of awareness campaigns.
- Proposal has been submitted to construct auditorium.